



Meadowood Homeowners
Association
Meeting Minutes

Meeting Title:	MHA BOT Monthly Meeting				
Meeting Date:	01/13/2010	Meeting Time:	8:30	Meeting Location:	Burk Home
Leader:	Brian Burke	Facilitator:	Brian Burke	Scribe:	Jennifer Frazier
In Attendance: <i>Strikethrough those not in attendance</i>	Brian Burk – President David Arnold – Treasurer Jason Patterson – Secretary			Raj Menon – Board member Geoff Goss – Board Member Stewart Slomberg - Board Member Jennifer Frazier - Board Member	
Guests					

Meeting Notes and Discussion
Summary of agenda items and discussion. Assign ownership to decisions and commitments.

1. Meeting called to order.
2. Holiday Decorating Contest
 - a. Photos on website, gift cards given to winners
 - b. How to handle Cavs tickets as a prize, \$25 wellness center gift card
3. Treasurers Report
 - a. Proposed Budget Reviewed
 - b. Brian will e-mail for approval
4. Document sharing
 - a. Shared licensed software in the future?
 - b. Digital Conversion of old documents?
5. Paypal for next year's dues
 - a. Paypal included a 2.5% fee and 30 cents per transaction
 - b. Vote to absorb cost in budget (about \$3 per home, up to \$1000 total)
 - c. New Dues scheduled for March
 - d. Allow a week and a half turnaround time for mailing company
6. Social Director
 - a. Block party needs support of neighbors, fire, and police.
 - b. Live band
7. Next Meeting – March 3rd 8:00pm at the Burke home
8. Meeting adjourned

Last Meeting Action Items
Assign ownership to the action items along with the commitment date for completion.

Action Item	Responsible Person	Due Date
1.		

This Meeting Action Items
Assign ownership to the action items along with the commitment date for completion.

Action Item	Responsible Person	Due Date
1.		

 Brian Burk – 2008 MHA President

 Jason Patterson – 2008 MHA Secretary