



**Meadowood Homeowners  
Association  
Meeting Agenda and Minutes**



<b>Meeting Title:</b>	MHA BOT Monthly Meeting				
<b>Meeting Date:</b>	9/21/05	<b>Meeting Time:</b>	7:15-9:00	<b>Meeting Location:</b>	12242 Waywood
<b>Leader:</b>	Seth Rodin	<b>Facilitator:</b>	Mike Adkins	<b>Scribe:</b>	Mike Adkins
<b>In Attendance:</b> <i>Strikethrough those not in attendance</i>	Seth Rodin – President Ron George – Vice President Adam Weissberg – Treasurer Mike Adkins – Secretary		Ray Kaczur – Board member Darren Gambatesa – Board Member David Arnold – Board Member		
<b>Guests</b>	Loree Gambatesa – Interested homeowner				

<b>Meeting Objective:</b> <i>Why is this meeting being held and what is to be accomplished? What are the desired outcomes?</i>
To review monthly issues that affects the Meadowood neighborhood and plan for the future.

<b>Agenda Topic</b> <i>Items to be covered.</i>	<b>Responsible</b> <i>Who?</i>	<b>Time / Time Allotted</b> <i>How long for discussion?</i>	
1. Call meeting to order	Seth Rodin	7:15	
2. Review and approve previous month's minutes	Mike Adkins	7:15-7:20	5 min
3. Treasurer's Report a. Financial statement review b. 2005 dues collection / liens	Adam Weissberg	7:20-7:45	25 min
4. President's Report a. Results of board approvals since last meeting	Seth Rodin	7:45-8:00	15min
5. Old Business a. Darren updates on: i. Crumbling sidewalk on Waywood ii. Missing street sign on Trailwood iii. Faded light post paint b. Current Committee Updates i. Landscaping ii. Website iii. Welcome Wagon c. Update on previous action items	Group	8:00-8:45	45 min
6. New Business a. Open	Group	8:45-8:55	10 min
7. Schedule next meeting	Seth Rodin	8:55-9:00	5 min
8. Adjourn meeting	Seth Rodin	9:00	

<b>Meeting Notes and Discussion</b> <i>Summary of agenda items and discussion. Assign ownership to decisions and commitments.</i>
1. Meeting called to order by Seth Rodin
2. Reviewed and approved minutes from 8/18/05 meeting.



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3. Adam Weissberg presented the monthly financial report.
  - a. Budget is looking favorable for the year.
  - b. All 2005 dues have been collected.
  - c. Adam followed up on three houses with liens.
    - i. Van Oaks residence – lien was paid when refinancing occurred. This was done through the loan company. Additional information is sought because no record exists of a payment being made to the MHA BOT.
    - ii. Two other residences were contacted and need to have follow-up.
  - d. Budget meeting is needed and is scheduled for 10/2/05 at 4:00 at 2227 Meadowood Blvd.
4. Seth reviewed the approvals that were granted since the last meeting which included a fence and addition. These were approved through separate meetings due to the timing of the monthly meetings.
5. Old business and action items
  - a. Darren updated the group on:
    - i. Sidewalks – Residents responsibility unless caused by shifting pipes which are cities responsibility.
    - ii. Street sign on Trailwood has been replaced.
    - iii. CEI is responsible for painting the lampposts, but they have not been contacted.
  - b. Current Committee Updates
    - i. Landscaping Committee – A quote has not been received for the north side of 91 from Naylor except for verbal \$4,000 and no contract exists. Davis contacted the Twinsburg contacted arborist from Davey Tree and Mike Monaco. They walked the greenbelt with David. A quote is expected. David was comfortable that Mike knows what he is doing based on the conversations between the three of them. David also contacted True Green – Chemlawn for a quote from the commercial division. It was discussed to invite the Sandalwood residents to the next meeting to discuss the landscaping plans. Ron and Mike will deliver the updated letters to the residents with the invite.
    - ii. Website – the .pdf that John put together is adjustable based on the boards recommendations (re: David Arnold suggestion of including both first and last names of both homeowners)
    - iii. Welcome Wagon – No activity; Seth to talk to Mary Ann about it.
  - c. Action items:
    - i. Get back to Bill Hon on “jake brake” – Not complete
    - ii. Crumbling sidewalk on Waywood – Complete (5ai)
    - iii. Sign on Trailwood – Complete (5aai)
    - iv. Faded light post paint – Complete (5aiii)
    - v. Review financial situation for planting of tree – Postponed until budget meeting
    - vi. Cover cyclone fence with homeowner – Complete – gate has been replaced
    - vii. Cover pool and trailer with homeowner – Not complete
    - viii. Cover liens with homeowners – Not complete (3ci & ii)
    - ix. Write explanation letter for Sandalwood owners – Complete
    - x. Talk to John May about helping with website – Dropped
    - xi. Review whether Naylor contract exists – Complete (5bi)
    - xii. Review additions (2) with homeowners – One complete (4), one not
6. New Business was discussed
  - a. Darren brought up the conversation between Bill Hon and the residents of Trailwood. Apparently, Bill Hon is pursuing a connection trail from Meadowood to Chestnut Trail. The residents expressed the desire for this not to happen due to privacy issues. The board encouraged the residents to take this up with Bill Hon directly at his ward meeting and to keep the board in the loop for assistance, if needed.
7. The next meeting will take place 10/ 18 at 7:15 at TRAC
8. Seth adjourned the meeting.



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<b><u>Last Meeting Action Items</u></b>		
<i>Assign ownership to the action items along with the commitment date for completion.</i>		
<b>Action Item</b>	<b>Responsible Person</b>	<b>Due Date</b>
1. Get back to Bill Hon on "jake brake"	Seth	9/21
2. Crumbling sidewalk on Waywood	Darren	9/21
3. Sign on Trailwood	Darren	9/21
4. Faded light post paint	Darren	9/21
5. Review financial situation for planting of tree	Adam	9/21
6. Cover cyclone fence with homeowner	David	9/21
7. Cover pool and trailer with homeowner	Seth	9/21
8. Cover liens with homeowners	Adam	9/21
9. Write explanation letter for Sandalwood owners	Mike	9/21
10. Talk to John May about helping with website	Ray	9/21
11. Review whether Naylor contract exists	Seth	9/21
12. Review additions (2) with homeowners	Seth	9/21

<b><u>This Meeting Action Items</u></b>		
<i>Assign ownership to the action items along with the commitment date for completion.</i>		
<b>Action Item</b>	<b>Responsible Person</b>	<b>Due Date</b>
1. Get back to Bill Hon on "jake brake"	Seth	<del>9/21</del> 10/18
2. Cover pool and trailer with homeowner	Seth	<del>9/21</del> 10/18
3. Cover liens with homeowners	Adam	<del>9/21</del> 10/18
4. Review addition with homeowners	Seth	<del>9/21</del> 10/18
5. Conduct budget meeting on 10/2	Adam	10/2
6. Draft a letter for crumbling sidewalk for future dissemination	Mike	10/18
7. Deliver letters to Sandalwood residents	Ron	10/2

Seth Rodin – 2005/06 MHA President

Mike Adkins – 2005/6 MHA Secretary